

Committee: Overview and Scrutiny Commission – Financial Monitoring Task Group

Date: 5 March 2020

Subject: Proposed work programme for 2020/21

Lead officer: Julia Regan, Head of Democracy Services

Lead member: Councillor Peter Southgate, Chair, Overview and Scrutiny Commission

Recommendations:

- A. That, in order to assist the Overview and Scrutiny Commission to make a decision on task group activity for 2020/21, the task group discuss and identify potential work that it would undertake if re-established by the Commission.
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1 TERMS OF REFERENCE

- 1.1. To date, the terms of reference of the financial monitoring task group have been:
- I. To carry out scrutiny of the council's financial monitoring information on behalf of the Overview and Scrutiny Commission;
 - II. To advise on other agenda items as requested by the Overview and Scrutiny Commission;
 - III. To report minutes of its meetings back to the Overview and Scrutiny Commission;
 - IV. To send via the Commission any recommendations or references to Cabinet, Council or other decision making bodies.
- 1.2. The meetings of the task group have been held in public and the agenda and minutes are published on the Council's website.

2 TASK GROUP WORK PROGRAMME 2019/20

- 2.1. The task group's work programme for 2019/20 is set out overleaf.

Date	Financial monitoring reports	Other work
17 July 2019	Outturn report 2018/19	Work programme
29 August 2019	Quarter 1 2019/20	Customer contact programme – lessons learned
14 January 2020 (moved from 12 Nov)	Quarter 2 2019/20	Allocation of grants – voluntary sector strategic programme Shared services
5 March 2020 (moved from 24 Feb)	Quarter 3 2019/20	Future capital programme– deep dive review Social care charging

3 CONSIDERATION OF 2020/21 WORK PROGRAMME ITEMS

- 3.1. Task group members are requested to reflect on what was achieved in 2019/20 and, should the task group be re-constituted, what it would like to achieve in 2020/21.
- 3.2. In respect of the financial monitoring items, members are asked to advise on whether the task group would wish to continue to scrutinise the outturn report prior to receipt by Standards and General Purposes Committee. An alternative would be to receive the 2019/20 outturn report at the same meeting as the quarter 1 monitoring report for 2020/21.
- 3.3. Members are asked to make suggestions for deep dive items that the task group could consider. This list will be added to through suggestions from the Commission, departmental management teams, residents and councillors as part of the topic suggestion process. The long list will be discussed at the topic workshops as usual and decisions on work programme items will be made at the Commission's meeting in July. If the task group is re-constituted it will be able to discuss and shape its work programme at its first meeting in the new municipal year.